

### SUPPLIER GENERAL PERFORMANCE REQUIREMENTS

#### Category B - Raw resins used in the fabrication of parts

##### A. COMMERCIAL

1. All contracts are subject to the terms and conditions as referenced on our website at <http://www.tmdinc.com>.
2. The following items must be sent to TMD prior to being approved as a new supplier:
  - (a) Signed New Supplier Approval Letter
  - (b) Signed Non-Disclosure Agreement
  - (c) Completed EDI Questionnaire
  - (d) ISO 9001/IATF 16949 Certificate (if not certified, forward a schedule of approval or audit dates)
  - (e) CCC Certificate, Implementation Rule numbers both CNCA-C11-09:2014 and CCAP-C11-09:2014, if applicable.
3. The contract number and purchase order number that are generated with the first release must appear on invoices, B/L documents, cases, packing list and all correspondence.
4. Any shipment of parts against the contract/purchase order constitutes acceptance of the order and of TMD's terms and conditions.
5. Terms and conditions proposed by seller which are different from or in addition to the provisions of the contract or TMD's terms and conditions are unacceptable to buyer, are expressly rejected by buyer, and shall not become a part of the contract. In situations of conflict, the contract will take precedence over TMD's terms and conditions.
6. Prices will not be adjusted for economics (e.g. raw materials, purchased parts, labor, burden, etc.).
7. Payment to be issued N60 days from date of invoice.
8. Substantiation policy (resins).
9. English Language is to be used in the interpretation of All business communications.

##### B. PERFORMANCE CRITERIA

1. 100% on time.
2. Excess freight occurrences monitored for continuous improvement.
3. QR's (quality rejects) must be maintained at zero level.

##### C. MATERIALS & SCHEDULING

1. Delivery at location during specified receiving hours.
2. Box delivery = corrugated gaylords on skids    Bags = bag shrink wrapped on skids  
Bulk = bulk tanker truck.
3. Change of delivery at least 72 hours in advance done by email and by phone to receiving plant.
4. ASN's as required per plant MP&L departments.
5. Shipment Documentation (Each Delivery) must include:
  - (a) Packing slip.
  - (b) Bill of lading.
  - (c) Weigh ticket with bulk shipments from TMD approved scale.
  - (d) Material certification including but not limited to as required:
    1. Material certification formats to be signed off by TMD.
    2. A blanket statement stating that this lot meets the appropriate specification.
    3. Each test requirement called out on the specification.
    4. The results of each test.

5. The certification must be sent with the shipment or faxed to the appropriate plant before the shipment arrives.
6. Supplier label specifications:
  - (a) See TMD supplier label specifications standards.
  - (b) Bulk tanker shipments: label to be with shipping documents.
  - (c) General label AIAG standards, if not covered directly by TMD standards.
7. Material authorization for plastic resin based on purchase order for fabrication/ship only, no raw material authorization. Forecast in yearly increments.
8. Return policy- No restock charges for defective materials.
9. Lot traceability program –documentation to be provided as requested.
10. Capacity verification required for sourcing and with significant changes contracted volumes

#### D. BALANCE OUT & OBSOLESCENCE CLAIMS & SERVICE ORDERS

1. Obsolescence claims must be filed in writing within 15 days of final release date or balance out notification date to plant MP&L.
  - (a) If no notice is received within the time period, assumed to be at no cost to TMD.
2. Claims are based on high point cum analysis.
3. Service order requirements; supplier to maintain capability for 10 years after mass production balance out date and tool cannot be scrapped without TMD written authorization from Manager level or higher.

#### E. LOGISTICS & ROUTING

1. Follow plant specific instructions for daily routing.
2. Excess transportation/expediting should be pre-approved in writing by receiving plant.

#### F. QUALITY

1. Meet Customer/OEM specification and/or TMD specifications. Engineering specification per application.
2. Track continuous improvements of significant characteristics.
3. During notice of quality rejection, TMD requires:
  - (a) Containment of any suspect material as soon as possible after receipt of notice of quality rejection.
  - (b) Notification of the quantity of certified stock which is able to ship, when it can ship and how it is labeled within one working day.
  - (c) Initial 8-D, if requested, including containment within one working day.
4. Defective material will be returned for full credit or destroyed at no cost to TMD.
5. Supplier can close 8-D, after completion of section 7. However, TMD reserves the right to reopen.
6. Supplier may be charged for defective material and/or TMD downtime and/or customer downtime.
  - (a) TMD may charge back supplier for administrative charges on defective goods or services.
7. Notification to TMD within 24 hours of process changes when a failure might pass through TMD processes undetected and/or a potential impact to TMD's customer.
8. Ongoing destructive testing to be at supplier expense.
9. TMD reserves the right, with proper notice, to verify that the purchased product conforms to specified requirements at the suppliers' premises. TMD's customers shall be afforded a similar right with prior notice.

### G. WARRANTY

Suppliers must adhere to TMD's Customer/OEM Warranty procedures, including the GM 50/50 Warranty Share Procedure and the Chrysler Warranty Procedure.

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  - (a) TMD may charge back supplier for administrative charges on defective goods or services.
  - (b) Supplier might be charged admin and warranty pass-through charges.

### H. SAMPLING & NON PRODUCTION DELIVERIES

1. Retain lot sample at supplier location for a minimum of 1 year. TMD location may request lot retains in addition to supplier retains.
2. Sample parts: labeled and documentation must be clearly marked as NON production.

### I. SYSTEM CERTIFICATIONS

1. ISO 9001 based system (Typically IATF 16949/ISO 9001). Must have current valid certificate. If supplier is not ISO certified, TMD may elect to do surveillance audit.

### J. TESTING AND ENGINEERING REQUIREMENTS

Supplier to meet any TMD customer specific requirements, including, but not limited to:

1. Monitoring and measurement of product (ISO 9001/ IATF 16949 cl. 8.2.4, 8.3.4). Engineering Specification (ES) Test Performance Requirements. The goal of ES testing is to confirm that the design intent has been met. Suppliers must perform agreed to ES testing as noted on the print. If requested by TMD Engineer, ES and performance test results are to be delivered annually. ES test failure shall be cause for the organization to stop production shipments immediately and take containment actions. The organization shall immediately notify TMD Engineering and/or purchasing.
2. Layout Inspection and Functional Testing (ISO 9001/ IATF 16949 cl. 8.2.4.1). A layout inspection and functional verification, ES test, etc. (to all engineering material and performance requirements) shall be performed annually. The measurements shall be documented on the Production Part Approval – Dimensional Results form CFG-1003 or equivalent. Reference AIAG PPAP Manual.
3. Annual material certifications and batch specific certifications to be provided as requested.
4. PSO, Forever requirements, DV, PV testing and complete annual layout as Stated in #2 and # 3 above.
5. CCC requirements-current CNCA-C11-09-2014 and CCAP-C11-09:2014 requirements, if applicable.

### K. 3<sup>RD</sup> PARTY SORTING, AUDITS & QUALIFICATIONS

1. Supplier must use approved sources.
2. Supplier must publish results daily to TMD.

### L. PPAP & PSW

1. PSW level as required by TMD Plant Engineering via FTP site. . **“Suppliers must incorporate OEM and TMD designated characteristic (including safety and regulatory items) into PPAP requirements”**
2. For resin and other bulk materials, PPAP to TMD is not required if there is an OEM PPAP approval. Supplier to provide OEM approval documentation.
3. Material must be entered into IMDS database. New or changed material entered at least 5 days prior to TMD PPAP date. Contact TMD site for specifics or go directly to the official IMDS website at <https://mdsystem.com/index.jsp>.
4. Fit and Function testing criteria as required.

### M. INDUSTRY STANDARDS

Supplier is expected to meet or exceed the following industry standards as applicable:

(Note: Suppliers are to obtain their own copies as required.)

1. AIAG - Automotive Industry Action Group.
2. FSP6 - Ford Supply Practice 6.
3. PPAP - Production Part Approval Process.
4. APQP - Advanced Product Quality Planning.
5. SPC - Statistical Process Control.
6. PSO - Part Sign-Off.
7. MMOG – AIAG Materials Management Operations Guidelines (self-Assessment)
8. A2LA - American Association for Laboratory Accreditation.
9. Specific industry standards will apply to purchasing even if not specifically called out here.
10. VDA 6.3 German Automotive Standard
11. CCC-CNCA-C11-09-2014 and CCAP-C11-09:2014 requirements

### N. PROOF OF INSURANCE & WORKMAN COMP

1. See minimum standard in TMD’s Terms & Conditions located on website at [www.tmdinc.com](http://www.tmdinc.com) .

### O. ENVIRONMENTAL, SAFETY & OTHER REGULATORY RULES

1. Follow TMD safety and workplace rules per facility.
2. MSDS to be supplied to TMD at source award.
3. Supply TMD with updated MSDS upon changes.
4. Compliance with environmental standards/regulations.
5. Exchange of environmental expertise as appropriate.
6. Competency certificates available upon request to TMD to demonstrate supplier’s employee competency in work areas.
7. As applicable suppliers are required to follow category J general requirements including but not limited to “ON SITE REQUIREMENTS”