



SUPPLIER GENERAL PERFORMANCE REQUIREMENTS

Category I - Test Lab Subcontracted Services

A. COMMERCIAL

1. Terms & Conditions - reference website.
2. Invoicing to specified location at time of shipment per purchase order.
3. Payment to be issued Net 60 days from date of invoice.
4. Prices are firm for life of contract.
5. LTA and contracts as negotiated by supplier.
6. Confidentiality agreements are required between TMD and all of its suppliers.
7. English Language is to be used in the interpretation of All Business communications.

B. PERFORMANCE CRITERIA

1. 100% on time.
2. No back orders allowed.
3. Immediate notice to TMD if supplier cannot meet stated delivery requirements.

C. MATERIALS & SCHEDULING

1. Delivery at location during specified receiving hours.

D. LOGISTICS & ROUTING

1. Follow plant specific instructions for routing.
2. Excess transportation/expediting should be pre-approved in writing by receiving plant.

E. QUALITY

1. Meet Customer/OEM specification and/or TMD specifications.
Engineering specification per application.

F. TESTING AND ENGINEERING AND CERTIFICATION REQUIREMENTS

1. Not applicable

G. 3RD PARTY SORTING, AUDITS & QUALIFICATIONS

1. Not applicable

H. SYSTEMS CERTIFICATIONS & MINIMUM ACCREDITATIONS

When the TMD test laboratory sub-contracts any part of the testing, this work shall be placed with a laboratory complying with the following requirements:

1. The laboratory shall ensure and be able to demonstrate that it is competent to perform the activities in question and complies with the same criteria of competence as the TMD laboratory in respect to the work being sub-contracted.
2. The laboratory shall advise TMD in writing of its intention to sub-contract any portion of the testing to another party. The tier one supplier to TMD must maintain & retain documentation in regards to competence and compliance of its sub-contractors along with a register of all sub-contracting.
3. Accreditation must be from accreditation bodies recognized by A2LA as operating to ISO Guide 58 and evaluating laboratories to ISO 17025.
 - (a) ISO 17025 certification separately if not included in other overall certification.
 - (b) Scope of accreditation must include items outsourced.



(c) Acceptable sources of accreditation are:

- i. A2LA accredited calibration lab (www.a2la.org)
- ii. NVLAP (<http://ts.nist.gov/nvlap>)
- iii. APLAC, MRA Signatories (http://www.aplac.org/aplac_mra.html)
- iv. ILAC (<http://www.ilac.org/>)
- v. IAAC (<http://www.iaac.org.mx/English/Members.php>)
- vi. LAB (www.l-a-b.com)

I. PPAP & PSW

1. Not applicable

J. INDUSTRY STANDARDS

Supplier is expected to meet or exceed the following industry standards as applicable:
(Note: Suppliers are to obtain their own copies as required.)

1. AIAG - Automotive Industry Action Group.
2. FSP6 - Ford Supply Practice 6.
3. PPAP - Production Part Approval Process.
4. APQP - Advanced Product Quality Planning.
5. SPC - Statistical Process Control.
6. PSO - Part sign-off, appropriate edition per DCX.
7. A2LA - American Association for Laboratory Accreditation.
8. Specific industry standards will apply to purchasing even if not specifically called out here.

K. PROOF OF INSURANCE & WORKMAN COMP

1. See minimum standard in TMD's Terms & Conditions located on website at www.tmdinccom.

L. ENVIRONMENTAL, SAFETY & OTHER REGULATORY RULES

1. Follow TMD safety and workplace rules per facility.
2. MSDS to be supplied to TMD at source award.
3. Supply TMD with updated MSDS upon changes.
4. Compliance with environmental standards/regulations.
5. Exchange of environmental expertise as appropriate.
6. Competency certificates available upon request to TMD to demonstrate supplier's employee competency in work areas.
7. As applicable suppliers are required to follow category J general requirements including but not limited to "ON SITE REQUIREMENTS".